

 Engineering Zone Co. Ltd.	ENGINEERING ZONE CO. LTD.		
	ISM-001	POLICY 4 – DRIVING POLICY	Issue Date: 01-Jun-2022
	PREPARED BY: QHSE MANAGER		REVIEWED & APPROVED BY: CHIEF EXECUTIVE OFFICER

DRIVING POLICY

ENGINEERING ZONE CO. LTD. recognizes its responsibilities and support initiatives, which further boost its performance in vehicle management and related activities.

In particular ENGINEERING ZONE CO. LTD. will ensure that:

- ✚ All ENGINEERING ZONE CO. LTD. 's modes of transport used are undertaken by licensed, authorized, competent personnel.
- ✚ Transport complies with the required Transport Department regulations and Company minimum standards.
- ✚ Personnel, Goods and Equipment are transported safely.
- ✚ All modes of transport and related equipment are regularly inspected and properly maintained.
- ✚ Programs are in place to raise the awareness of operators to the hazards they may encounter in performing their duties.
- ✚ Drivers are conversant with the procedure to take in the event of an emergency.
- ✚ ENGINEERING ZONE CO. LTD. conducts its Transport activities in such a manner as to cause minimal in convenience to other users and or the environment.
- ✚ Provide Company owned and contracted vehicles where applicable with all legal documentation to use by employees or drivers.
- ✚ Driver must have a valid driving license for the vehicle to be driven.
- ✚ Driver must be in good health and physically able to perform the duties of driving.
- ✚ Driver and passengers must wear seat belts at all times during vehicle operation on and off duty.
- ✚ Driver must not use a mobile phone or any electronic device while driving.
- ✚ Driver must have a list of emergency contacts on board to be immediately activated in case of an accident or in an emergency situation.
- ✚ Driver under influence of Alcohol, Drugs, or other Controlled substance is strictly prohibited.

Our company may have to take disciplinary action against employees who repeatedly or intentionally fail to follow our Transport policy. Disciplinary actions will vary depending on the violation.


SAAD MOHAMMED AL SHAMRANI
CHIEF EXECUTIVE MANAGER

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